

## Vacancy Announcement

**Federation of Nepali Journalists (FNJ)** is the umbrella organization of Nepali journalists working in Nepal and abroad. FNJ is undertaking a project "Right to Voice: Promoting Media Freedom of Expression" in partnership with International Alert and support from European Union in Kathmandu, Sunsari, Parsa, Rupandehi, Banke and Kailali districts.

FNJ is seeking an energetic, capable and qualified person for the position of "**Senior Project Officer (SPO)**" to work at its head office in Kathmandu with frequent travel to the project districts. It is a full time position needing extensive coordination with the district FNJ chapters, project partners and funding agency.

**Major Responsibilities:** The incumbent shall be responsible and accountable for the overall management of the project, timely implementation of the project activities, regular monitoring and evaluation, writing activity and periodic reports, oversee the financial transactions and ensure effective results.

**Relevant Skills:** The incumbent shall be willing to work in a team, honor the values of FNJ, ready to be accountable for the project objectives and activities, free to travel outside Kathmandu and lead the team of the project. Budget tracking and recording, good communication, report writing skills, understanding of the project cycle and M&E are mandatory.

**Duration:** 1.5 years with possible extension

**Required Qualification:** The person applying for this position should necessarily have a **Bachelors' Degree (Masters' Preferable) from recognized university in Social Science, Journalism, Mass Communication, Social Works or any other relevant field.** S/he must have at least **5 years of experience** working in similar responsibility in related field.

**How to apply:** The willing candidates can send their application and latest updated CV with at least two references **no later than 3.00 PM on Friday, 27 January, 2017** at **vacancy.fnj@gmail.com** with clearly mentioning in subject line "**Application for Senior Project Officer**" addressed to the Program Manager. You can also drop in your application and CV at the following address.

**Federation of Nepali Journalists (FNJ)**

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